

*World Vision Foundation of Thailand is a Christian humanitarian, development and advocacy organisation devoted to improving the lives of children, their families and communities by tackling the root causes of poverty. With nearly 50 years of experience in the country, we help all people regardless of race, gender, and religion. Come join our team in Thailand, be part of our 40,000+ staff working in over 90 countries and share the joy of transforming vulnerable children's life stories!*

*Learn more about our work at [worldvision.or.th](http://worldvision.or.th)*

.....

POSITION DESCRIPTION			
Job Title	Monitoring & Evaluation Specialist (HIV/TB Migrant Program)	Reports to:	Migrant Program Manager
JOB PURPOSE			
<p>To monitor and support all migrant SR operations/activities with the aim to ensure monitoring data is gathered in line with GF and WV requirements. The successful candidate will work closely with SRs to ensure that they comply with data, monitoring and reporting requirements. They will work closely with the Migrant Health Technical Advisor to generate learning data for PUDR reporting to the LFA/GF and to inform continuous improvements in services/project delivery. They will be responsible for ensuring the implementation of the M&amp;E system &amp; business processes and will work with all migrant SRs to capacitate them to collect and report data in line with approved M&amp;E systems and processes.</p>			
MAIN RESPONSIBILITIES			
% time	Activity	End Results	
60%	<p><b>Program Quality and M&amp;E</b></p> <ul style="list-style-type: none"> <li>• Work closely with the technical advisor to contribute to the design and implementation of the Migrant Program M&amp;E System</li> <li>• Oversee the implementation of the Monitoring and Evaluation (M&amp;E) system for the migrant program. Ensure that data is consistent with the grant deliverables, monitor key interventions, assist in identifying gaps for decisions making, lessons learnt sharing and build an evidence base of operational research and surveillance.</li> <li>• Oversee and coordinate execution of key M&amp;E components (assessment, design, implementation, baseline, monitoring, evaluation, transition, learning and documentation) across SRs</li> </ul>	<ul style="list-style-type: none"> <li>○ M&amp;E system is implemented, data is collected, reviewed, and reported on</li> <li>○ High quality and accurate data is reported to national programs and to the LFA/GF through PUDRs</li> </ul>	

	<p>with particular focus on results and impacts as well as lesson learn.</p> <ul style="list-style-type: none"> <li>• Ensure timely communication, documentation and publication of MEAL findings and lessons at all levels and disseminate for timely utilization and decision making.</li> <li>• Support the project Management Unit through routine, accurate collection and reporting of information that confirms status of activities based on Performance Framework</li> <li>• Support the development of the PUDR reports and ensure that all programmatic reports submitted to Global Fund are of high quality with strong evidence-base.</li> <li>• Provide data analysis and reports as required</li> </ul>	
30%	<p><b>SR Engagement and Capability Building:</b></p> <ul style="list-style-type: none"> <li>• Ensure that Sub Recipients demonstrate required MEAL capacity and ensure that core information for grant management, partners, and funding agencies is available.</li> <li>• Undertake regular visits (including occasional integrated missions) to the field to support implementation of MEAL and to identify where adaptations might be needed.</li> <li>• Organize (and provide) refresher training in MEAL for SR staff, local organizations and primary stakeholders with view of strengthening local MEAL capacity.</li> <li>• Guide staff and sub-grantees to identify and resolve issues and challenges in monitoring systems, using ongoing mentorship and coaching approach.</li> <li>• Ensure that research/studies/assessments findings are disseminated in timely manner to SRs and other stakeholders.</li> </ul>	<ul style="list-style-type: none"> <li>○ SRs have sufficient capacity to comply with M&amp;E requirements</li> <li>○ SRs have improved capacity in MEAL</li> <li>○ Data is analyzed and findings are shared back to SRs</li> <li>○ Gaps in SR capacity are identified and training/capacity building plans put in place to ensure data and reporting compliance</li> </ul>
10%	<p><b>Team Support and Coordination</b></p> <ul style="list-style-type: none"> <li>○ Actively participate in team meetings</li> <li>○ Share data reports and information with other WV teams, including MEAL</li> </ul>	

	Department, SLT, and Grant Acquisition and Management Division. <ul style="list-style-type: none"> <li>○ Complete other tasks as required and assigned by line manager</li> </ul>	
<b>SUCCESS PROFILE</b>		
Required experience & demonstrated capabilities	<ul style="list-style-type: none"> <li>• At least 3 years' experience with M+E, preferably on public health programs</li> <li>• Demonstrated ability contribute to the design and operation of M&amp;E systems, including advanced skills in data collection and analysis</li> <li>• Thai speaker, and at least intermediate in English</li> </ul>	
Required qualifications	<ul style="list-style-type: none"> <li>• University degree in International Development, Rural Development, Economic Sciences, Statistics, Epidemiology and/or Public Health.</li> <li>• Computer competency preferably including certificate on SPPSS or ODK Degree in a related area to role</li> </ul>	

As a child focused organisation, World Vision Foundation of Thailand is committed to the safeguarding of children, therefore any offer of employment is conditional upon the successful completion of applicable background checks, including a criminal records check.

By submitting your application, you understand and accept that World Vision Foundation of Thailand will process the data you provide for the purposes of your application and in accordance with the World Vision Foundation of Thailand - Job Applicant Privacy Notice.

Applicants are required to send a CV and cover letter via email to [Harley.Hamilton@wvi.org](mailto:Harley.Hamilton@wvi.org) and [Natpimon.Apipongpisarn@wvi.org](mailto:Natpimon.Apipongpisarn@wvi.org). Applications will be reviewed on a rolling basis, with interviews scheduled with suitable candidates on a rolling basis. Any questions or requests for additional information can be directed to the emails above.