

Job Position : DPA & Local Partnering Coordinator

PURPOSE OF POSITION

The purpose of the position is to build the capacity of Area Programs particularly, Program Managers, Community Development Facilitators, and community partners and stakeholders on Development Program Approach (DPA) and local partnering that contributes to increased local ownership, sustainability, improved child well-being, and effectiveness of transformational development. This includes technical advising and periodic guidance to Area Programs on the application of annual community review and planning (ACRP) process, program quality self-review (PQSR), and local partnering tools such as partnership health check, partner's capacity assessment, community volunteers' mobilization. As a DPA & Local Partnering Coordinator, the person will closely work with the Community Engagement and Sponsorship Integration Advisor to ensure quality and effectiveness of CESP implementation.

MAJOR RESPONSIBILITIES

Capacity building on DPA and Local Partnering for Field Staff & Partners

- Design capacity building plan that includes training modules for field staff and key partners and stakeholders on DPA & local partnering in coordination with P&C and implementation teams
- Leads the pilot testing and rollout of capacity building plans for field staff and key partners and stakeholders
- Monitors and evaluates the capacity building support or activities;
- Generates lessons learned and identify areas for improvement
- Collaborate with MEAL team and Advocacy for capacity building support of field staff on local level advocacy and accountability
- Monitors and updates NO action plan on DPA and local partnering

Strengthening Program Quality in Area Programs

- Provides technical guidance to field implementation teams to ensure quality of ACRP, PQSR, and local partnering tools
- Provides technical support to APs in engaging partners and stakeholders based on local partnering principles and guidance
- Provide technical support to APs in monitoring and evaluating partner's capacity, community ownership, and evolving role of World Vision and partners
- Provides technical guidance to APs in assessing WVFTs contributions to community vision of child well-being
- Collaborate with MEAL and program implementation in strengthening accountability mechanisms
- Design reflection guidelines and tools for PFAs that contributes to learning and data use
- Review and further contextualize the NO's DPA guidance based on AP context

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Quality Implementation of CESP at Field Level

- Provide technical support to APs to ensure CESP is implemented within quality standards
- Support the CESI Advisor in tracking progress, lessons learned from the field and generates report on CESP at national level
- Provides technical guidance to field implementation teams to ensure utilization of data or results from ACRP, PQSR, and local partnering tools
- Collaborate with MEAL and program implementation on MEAL processes for CESP such as baseline, monitoring, and evaluation
- Design reflection guidelines and tools for PFAs

Performance Management & Development

- Ensure individual plan contributes to department objectives and targets
- Coordinate with supervisor for staff's performance, development and wellbeing
- Collaborate between teams with MQI division and across WVFT
- Develops individual performance and development plans with CESI Manager,
- Seek to grow and model WVFT's values and WV's Mindsets and Behaviours and help others to do the same
- Seek continuous improvement and innovation and model work-life balance
- Seek individual/ personal, professional plans and growth

KNOWLEDGE, SKILLS AND ABILITIES

- Bachelor's degree and post graduate certification/diploma or master's degree in Education and or social sciences
- At least 3 years' experience working in program development and management including design, monitoring and evaluation, development programme approaches
- With strong technical knowledge or expertise required for the development program approach, partnering and engagement with different partners and stakeholders at all levels
- With strong facilitation skills and techniques
- Demonstrated ability in designing capacity building plans and modules
- Demonstrated ability in setting up accountability mechanisms and learning from pilot projects.
- Demonstrated ability in adapting, contextualising or replicating lessons learned, and best practice/s.
- Networking and building partnerships, both within an organisation, and with external stakeholders

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World Vision Foundation of Thailand