

World Vision Foundation of Thailand is a Christian humanitarian, development and advocacy organisation devoted to improving the lives of children, their families and communities by tackling the root causes of poverty. With nearly 50 years of experience in the country, we help all people regardless of race, gender, and religion. Come join our team in Thailand, be part of our 40,000+ staff working in over 90 countries and share the joy of transforming vulnerable children's life stories!

Learn more about our work at worldvision.or.th

POSITION DESCRIPTION			
Job Title	Monitoring, Evaluation and Advocacy Specialist (Human Rights, Gender, Community Health Systems)	Reports to:	HRG and CSS Program Manager
JOB PURPOSE			
<p>This is a diverse role that will provide monitoring and evaluation, knowledge management, and communications and advocacy coordination and leadership for the HRG and CSS program. This includes working with SRs to develop workplan tracking measures and measurable results frameworks, documenting good practices and case studies, comprehensive data collection for reporting and policy advocacy and overseeing a knowledge management and dissemination plan to scale up good practices across civil society in Thailand. The successful candidate will support the project manager in overseeing technical consultants develop National Assessments, Costed Action Plan development and ongoing S&D surveys. They will document success stories and be the focal point for external communications for PR-WVFT.</p>			
MAIN RESPONSIBILITIES			
% time	Activity	End Results	
40%	<p>Program Quality</p> <ul style="list-style-type: none"> Ensure there are well-developed work-plan tracking measures for the HRG and CSS programs consistent with the grant and able to track and evaluate key interventions, assist in identifying gaps for decisions making, lessons learnt sharing and also to build an evidence base of operational research. Ensure that there is standardized tool for M&E for the HRG and CSS program, that includes both quantitative and qualitative monitoring data for reporting. Develop program monitoring tools and systems to support high quality implementation by partners. Identify the need and draw up the ToRs for specific studies and action researches; procure, guide and supervise consultants or organizations that are contracted to implement special surveys and studies required for evaluating grant effects and impacts. Ensure that research/studies/ assessments are conducted to capture evidence of impact and best practices, and the results and lessons learned are disseminated in timely manner among all stakeholders. Support the project Management Unit through routine, accurate collection and reporting of 	<ul style="list-style-type: none"> High quality program design Program impact and learning documented and communicated to all key stakeholders Research informs and improves program and service quality 	

	<p>information that confirms status of activities based on Performance Framework</p> <ul style="list-style-type: none"> • Support the development of the PUDR reports and ensure that all programmatic reports submitted to Global Fund are of high quality with strong evidence-base. • Provide data analysis and reports as required. 	
15%	<p>SR Engagement and Capability Building</p> <ul style="list-style-type: none"> • Develop OCD plans for HRG and CSS SRs, and oversee bespoke and targeted capacity building for each SR • Undertake regular visits (including occasional integrated missions) to SR sites to monitor program implementation and provide support to program improvement 	<ul style="list-style-type: none"> ○ Improved capability of SRs in-line with organizational capacity building plan
15%	<p>Advocacy and Communications</p> <ul style="list-style-type: none"> • Focal person for the project on policy development and provide up-to-date advice on policy changes/development to PR-WVFT management team and SRs through quarterly meetings • Support the PM and PD to provide coordination and technical support to the development of the National Gender Assessment, National Costed Action Plan development and HRG annual assessments • Develop and oversee a communications strategy and plan for the program • Work closely with the WVFT communication team to document case studies and success stories and communications strategy/plan • Work closely with HRG SRs to develop a policy advocacy plan over the program period, ensure that policy advocacy is aligned to overall program strategy and developed in coordination with PR-RTF and PR-DDC 	<ul style="list-style-type: none"> ○ Project team up-to-date on key policy changes ○ National Assessments and Plans developed and implemented ○ Stakeholders informed of project progress through communications strategy ○ Progress made on key policy priorities
15%	<p>Knowledge Management</p> <ul style="list-style-type: none"> • Establish a Knowledge Management system for program implementation, utilizing monitoring data, surveys, assessments and research to inform programmatic inputs and improvement • Oversee a data utilization plan for the program • Use monitoring data and field visits from HRG and CSS SRs to document promising practices, case studies and success stories • Present project updates, research findings, case studies and promising practices in relevant forums and working groups 	<ul style="list-style-type: none"> ○ Knowledge management system developed and data utilization plan implemented ○ Documentation and dissemination of project initiatives and impact
10%	<p>Team Support and Coordination</p> <ul style="list-style-type: none"> ○ Actively participate in team meetings 	

	<ul style="list-style-type: none"> ○ Share data reports and information with other WV teams, including MEAL Department, SLT, and Grant Acquisition and Management Division. ○ Complete other tasks as required and assigned by line manager 	
SUCCESS PROFILE		
Required experience & demonstrated capabilities	<ul style="list-style-type: none"> • Minimum of 5 years' experience working on Key Population Programs • Minimum of 5 years' experience working in program management and/or M&E • Proven experience in data collection, report writing, documentation and knowledge management • Fluent in Thai and minimum of intermediate level in English language 	
Required qualifications	<ul style="list-style-type: none"> • Minimum of a bachelor's degree in international development, communications and/or a relevant field 	

As a child focused organisation, World Vision Foundation of Thailand is committed to the safeguarding of children, therefore any offer of employment is conditional upon the successful completion of applicable background checks, including a criminal records check.

By submitting your application, you understand and accept that World Vision Foundation of Thailand will process the data you provide for the purposes of your application and in accordance with the World Vision Foundation of Thailand - Job Applicant Privacy Notice.

Applicants are required to send a CV and cover letter via email to Harley.Hamilton@wvi.org and Natpimon.Apipongpisarn@wvi.org. Applications will be reviewed on a rolling basis, with interviews scheduled with suitable candidates on a rolling basis. Any questions or requests for additional information can be directed to the emails above.